

CPARS Project – Project Management Plan

Submitted 10/11/21

1. **Issue description, scope of the project** – Review current CPARS system with the key Design and Construction Agents, Industry and Industry serving associations/societies.
2. **Impact (advocacy and/or education)** – Both advocacy and education.
3. **Intended contribution to SAME’s 2020 Strategic Plan** – Goal 1: Strengthen Industry-Government Engagement
4. **Current or requested parties and/or individuals (industry, government, academic, SAME COI, etc.)**

Name	Org	
Michael Blount	SAME	NP
Jordan Howard	AGC	NP
Laura Stagner	DBIA	NP
Bob Schlesinger	AEPrime	AE
John Alberghini	Michael Baker	AE
Greg Bowman	Siemens Government	AE
Lee Hopson	AECOM	AE
Lacey Craven	NAVFAC	GOV
Kimberly Armstrong	NAVFAC	GOV
Darrick Godfrey	USACE	GOV
Judy Biddle	AFCEC	GOV
Seah De Lutis	Clark Construction	CON
Chip Scott	Grunley	CON

5. **Issue development to date (attach white papers, minutes of workshops, etc.)**

- Drive for consistency within an Agency and across all Agencies
 - Adopt the NAVFAC CPARS Matrix within all DoD DCAs
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- Drive for incorporation of CPARS definitions and understanding into Partnering (written into Partnering and "Kickoff" documents/direction) with periodic follow up
 - Alignment on project / stakeholder(s) specific criteria for each of the 5 categories
 - Establish a schedule for periodic CPARS review and discussions throughout the 12-month evaluation term; and reviews of drafts prior to Interim and Final CPARS.
 - Although managed by the DCA, determine which stakeholder entities also have a contributing voice in the CPARS evaluation
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- Support dispute resolution process for low ratings.
 - If 50% of the marks are Marginal or any are Unsatisfactory or marked with a “will not hire again”.
 - Establish a dispute resolution process with escalation ladder
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- Drive for correlation between meaning of CPARS scores given during and after a project and interpretation by source selection board.
 - Establish training for both source selection boards and project execution teams on the importance and impacts of CPARS evaluations
 - Interim versus Final
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- Promulgate and support CPARS training for vendors.
 - Agency driven training on public facing websites
 - Agency training at industry events

6. Overview project timeline noting milestones and schedule completion dates

- Have the concept and focus areas briefed to Service Engineer Chiefs at the Small Business Conference 2021. Seek concurrence on continuing.
- Brief findings to Senior Engineer Chiefs at JETC 2022 or earlier.

7. Funding needs (if any) – None required.