

## SAME Executive Committee Meeting Minutes

1030-1200, Wednesday, March 8, 2017

Bethesda North Marriott Hotel & Conference Center, Bethesda, MD

<b>Present</b>		
Brian Balukonis	CAPT (R) Mike Blount	Col (R) Marvin Fisher
Siokey Gastelum-Galvez	COL (R) Bill Haight	Rich Khalil**
Cindy Lincicome	Col (R) Sal Nodjoman	Jane Penny
LTC (R) Scott Prosuch	Hal Rosen**	*Bob Sidoti
Lisa Thoele	COL (R) Kurt Ubbelohde	*CAPT (R) Rodney Worden
Col (R) John Mogge**	COL (R) Tony Leketa**	BG (R) Joe Schroedel
Col (R) Nick Desport**	Allison Ingram**	Kathy Off**
<b>Not Present</b>		
Lt Col Matt Altman		

\*Call-in

\*\*Non-voting

**Summary:** The XC received a financial update from Allison Ingram and approved the Investment Policy Guidance. John Mogge gave an update on the progress of the Foundation. He unveiled the compelling purpose statement, stressed the importance of the entire BOD being well-versed in why and how members, Posts and donors can use the Foundation. He also outlined next steps to include a robust communication plan that relies heavily on SAME and AOF leaders using national – regional – post – individual channels to get the word out internally. The XC agreed to update the Nomination Procedure Guide and approved the motion to make the only hard requirement for President to be a Fellow. Finally, the XC approved the draft board agenda for the May BOD Meeting at JETC.

**Administrative:** Mike Blount (President) called the meeting to order at 1030. There was a quorum present in accordance with the Bylaws. Mike Blount gave an overview of the agenda (see Encl 1). New – please reference the Action Tracker (see Encl 2) to see if you are responsible for any actions originating with this meeting.

**Financial Update:** See Encl 3. The XC approved the budget in December and there are no serious concerns about meeting that budget, however, the following items are being tracked:

- The Foundation is not ready yet to cover stipends, and the budget assumed those stipends would be transferred to the Foundation
- The membership and advertising budget is aggressive, and will need to be closely monitored.

As the Foundation is now approved for tax exempt status and ready to accept funds, money held in the E&M fund will be transferred. Even with that transfer, SAME's net asset reserve exceeds 9 month.

The XC discussed the Investment Policy Statement that was provided prior to the meeting (see [www.same.org/governance](http://www.same.org/governance)). The XC acts as the authority for the document.

- No investment in independent equities (can't invest in a sustaining member company).
- Separates Society and Foundation funds.

**The XC approved the Investment Policy Statement.**

**Foundation Update:** John Mogge (Foundation Board Chair) gave an update on the progress of the Foundation Board (see Encl 4).

- There are three people committed to both the Foundation and the BOD (John Mogge, Hal Rosen, Joe Schroedel) to ensure crossover. None of them hold voting status on both boards.
- There will be some administrative costs and the national office will establish accounting procedures that will determine when we get outside help.
- The Foundation has officially transitioned from the founding committee to the functional Foundation as a separate 501C3, subordinate to the SAME BOD. The Foundation Chair is accountable to the BOD.
- The intent and purpose stem from the Strategic Plan which is the glue that binds the Foundation and the Society.
- The Foundation is a financial tool for the Society.
- There is no organizational overlap in governance which allows the Foundation to exercise fiduciary responsibility to restricted funds. Currently, any donations that will be used in one of the four focus areas are considered unrestricted funds. The Foundation is currently not able to respond to restricted donations.
- The compelling need has been stated as “Fostering Engineering Leadership for the Nation.”
- The communication strategy will be based on the compelling need (expanded to include focus areas and deliverables).
- Minutes of the Foundation Board will be shared with the XC and can be found on the Foundation web page, [www.same.org/foundation](http://www.same.org/foundation).
- The XC and BOD must become well versed in the compelling need.
- The Foundation will have a communications plan to present by May at JETC.
- The AOF will act as ambassadors to the Foundation.
- Next steps include the communication plan, market research and fostering donations and/or bring in outside fundraising help.

**National Leadership Succession:** Mike Blount proposed that the criteria to become Society President be simplified to one single criteria of being a Fellow; i.e. the only hard requirement for a VP nominee would be induction into the Society Academy of Fellows. The previous criteria were:

- Served as an SAME Post President
- Served as a member of the National Board of Direction
- Is an SAME Fellow
- Retired DOD SES, O6, GO or Flag Officer, or highly successful executive leader at a private sector company

The XC reviewed the qualifications to be a Fellow from the Constitution (Article III, 3) and the AOF Operations Manual (Appendix B). Discussion ensued which included Past President Tony Leketa who had chaired two selection committees. Some felt that the “senior” criteria of bullet 4 was necessary to facilitate government participation. Others felt that the restrictive nature of the hard criteria prevents future leaders from seeing themselves in positions of leadership; certain hard criteria could be moved to a list of desirables. Additionally, there was discussion about the need for service in the Post President position and National Board of Direction. The group seemed confident that these two criteria are adequately addressed in Fellows criteria. Overall, the XC agreed that simplifying the criteria will not necessarily increase the pool of nominations. Mike Blount charged the leadership team to actively widen the pool of VP selections. **A motion was made to accept the proposed change to the criteria for VP Nominations and the XC approved (see Encl 5).** This will necessitate a change to the Bylaws which will be added as an agenda item for the May BOD Meeting.

**Action:** Kathy Off will add proposed Bylaws change to the May BOD Meeting Agenda.

**Draft Board Meeting Agenda:** Joe Schroedel outlined the draft BOD Agenda for May (see Encl 6). He re-emphasized that we are a Society of vibrant Posts operating locally while contributing to the National Direction. The next governance year will be one of “Gaining Momentum.” The format of the BOD meeting allows for discussion and evaluation of focus areas: military/government recruiting, member participation enablers, industry-government engagement, and communication. The second part of the meeting will be more formal

with consent agenda items and plans for action. Leaders will walk out of the May BOD Meeting with a clear list of tasks and direction. **A motion was made to accept the draft agenda and the XC approved.**

**Next Meeting:** The next meeting will be the Board of Direction Meeting on May 22, 2017, 10:00 am – 5:00 pm (in conjunction with JETC) at the Greater Columbus Convention Center in Columbus, OH.

**6 Encl**

- 1 – Agenda
- 2 – Action Tracker
- 3 – Financial Update (3 pgs)
- 4 – Foundation Update Slides
- 5 – National Leadership Nominating Procedures Guide (8 pgs)
- 6 – Draft BOD Meeting Agenda

A handwritten signature in black ink that reads "Joseph Schroedel". The signature is written in a cursive, flowing style.

Brig. Gen. Joseph Schroedel, P.E., F.SAME, USA (Ret.)  
Executive Director, SAME Foundation

# EXECUTIVE COMMITTEE MEETING

Wednesday, March 8, 2017 ❖ 10:30 a.m.—12:00 p.m.

Cabin John Board Room

Bethesda North Marriott Hotel & Conference Center, Bethesda, MD

## AGENDA

10:30 a.m. – 10:35 a.m.	Call to Order – Pledge of Allegiance	Joe Schroedel
10:35 a.m. – 10:40 a.m.	Welcome – SAME President Remarks	Mike Blount
10:40 a.m. – 11:00 a.m.	Updates	
	• Financial Update	Allison Ingram
	• Foundation Board Update	John Mogge
11:00 a.m. – 11:55 p.m.	JETC Board Discussions and Board Meeting	
	• National Leadership Succession	Mike Blount
	• Draft Board Meeting Agenda (for decision)	Joe Schroedel
11:55 p.m. – 12:00 p.m.	Summary and Adjourn	Mike Blount

*Dedicated to National Security*

## Action Tracker

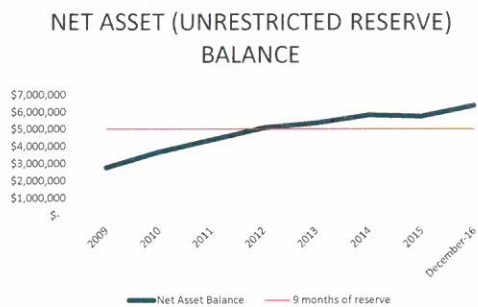
Meeting	Action	Responsible	Estimated Completion
3-8-17	Update Nominating Procedures Guide	Kathy Off	5-31-17
3-8-17	Add Bylaws revision to BOD Agenda	Kathy Off	4-7-17

## Budget Update

- No major concerns with budget assumptions.
- Areas to watch:
  - Stipends/interaction with Foundation
  - Camps
  - Advertising and Sales initiatives
- Overhead expenses (including personnel costs) are fairly budgeted.

## Net Asset Reserve

Net Asset reserve after the transfer of Foundation Net Assets (\$966,645)



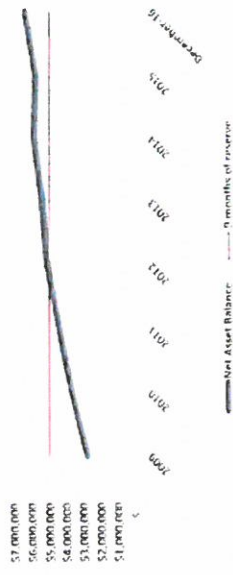


**Statements of Financial Position**  
**As of December 30,**  
 (000s)

	<b>2016</b>	<b>2015</b>
<b>Assets</b>		
Cash & Cash Equivalents	\$ 573	\$ 512
Accounts Receivable, net of allowance	71	117
Prepaid expenses and deposits	170	377
Investments	6,160	5,787
Investments held for deferred compensation	0	55
Property and Equipment, Net	871	909
Total Assets	<b>7,845</b>	<b>7,758</b>
<b>Liabilities and Net Assets</b>		
<b>Liabilities</b>		
Accounts Payable and Accrued Expenses	112	205
Accrued payroll liabilities	127	92
Deferred compensation	0	55
Deferred Revenue		
Membership	953	951
Events	163	354
Advertising	34	18
Partnership	76	0
Total Liabilities	<b>1,465</b>	<b>1,675</b>
<b>Net Assets</b>		
Change in Net Assets- Current Year	354	(86)
Net Assets - Prior Year	6,027	6,113
<b>Total Net Assets</b>	<b>6,381</b>	<b>6,027</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 7,845</b>	<b>\$ 7,702</b>

Society of American Military Engineers  
December 31, 2016  
Key Financial Performance Indicators

NET ASSET (UNRESTRICTED RESERVE)  
BALANCE



The metric for a healthy association is six to nine months of Operating Expenses in Net Assets. Based on current year projections, SAME's net asset reserve is approximately 10.5 months.

Notable Trends



- Red = Area of Concern
- Yellow = Watching closely
- Green = Positive News

Advertising exceeded, and actually gained momentum as the year progressed. Continued sales person focus should enable increased growth in 2017.

JETC performed well, but didn't quite meet the budgeted target, and expenses for JETC were slightly higher than expected. However, SBC exceeded an aggressive budget by approximately \$13K.

Membership Dues were below budget by \$300K and \$30K below prior year. While total number of members hasn't declined significantly, the number of Posts per member has

General and Administrative costs have been managed, and tracked below budget. Some contracts have been positively renegotiated, however a large contributor to the salary variance is the elimination of two positions, one at a Director level salary.

Investments performed extremely well this year, and currently have contributed \$406K to the bottom line. However, due to market volatility, SAME attempts to fund activity primarily through operating income not through unrealized gains from the market.

SOURCES OF REVENUE

2015 Actual \$5,757,000



- Conferences and Meetings 50.7%
- Membership 35.7%
- Publications and Advertising 10.2%
- Continuing Education 1.6%
- Post Operations 1.7%
- Other Income 0.6%
- Investment Income 0.0%

2016 Budget \$6,790,000



- Conferences and Meetings 51.0%
- Membership 33.7%
- Publications and Advertising 8.8%
- Continuing Education 2.1%
- Post Operations 1.7%
- Other Income 0.9%
- Investment Income 1.6%

2016 Actual \$6,378,000



- Conferences and Meetings 53.3%
- Membership 31.6%
- Publications and Advertising 0.9%
- Continuing Education 0.9%
- Post Operations 1.4%
- Other Income 0.8%
- Investment Income 2.5%

EXPENSES BY FUNCTIONAL AREA

2015 Actual \$5,744,000



- Conferences and Meetings 33.3%
- Membership Activities 0.7%
- Publications and Communications 3.7%
- Continuing Education/Programs 7.3%
- Post Operations 10.7%
- ERM Fund 1.0%
- Management and General 45.4%

2016 Budget \$6,790,000



- Conferences and Meetings 35.1%
- Membership Activities 0.7%
- Publications and Marketing 2.7%
- Continuing Education 2.0%
- Post Operations 9.5%
- ERM Fund 1.3%
- Management and General 46.1%

2016 Actual \$6,425,798



- Conferences and Meetings 37.1%
- Membership Activities 0.6%
- Publications and Communications 4.1%
- Continuing Education 3.1%
- Post Operations 9.9%
- ERM Fund 1.3%
- Management and General 46.0%

NOTE> The information presented on this dashboard represents only part of the Association's financial picture for this fiscal period. Please see the attached statement of financial position (balance sheet) and statement of activities (income statement) for a more complete summary of the Association's financial results.



## Foundation Update

SAME Executive Committee  
March 8<sup>th</sup>, 2017

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### SAME Board of Direction Member Talking Points

- The Foundation Board while operating independently as a 501 – 3c is accountable to the SAME BoD through the Foundation Chairman
- Clear transition from the “founding board” with continuity of purpose
- The SAME BoD is accountable and fiduciary to the Society’s membership
- The Foundation Board is accountable and fiduciary to it’s unrestricted and restricted donors
- The purpose and intent of both Boards is to carry out the SAME Strategic Plan
- Governance requires separation – no voting members can be on both boards

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### Progress Update – “walk before we run”

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| <p><b>Compelling Need</b></p> <ul style="list-style-type: none"> <li>• Small team led by John Peabody</li> <li>• <i>“Fostering Engineering Leadership for the Nation”</i> <ul style="list-style-type: none"> <li>• Support engineering leadership</li> <li>• Support STEM</li> <li>• Support military engineers</li> <li>• Support national security</li> </ul> </li> <li>• Eight specific purposes</li> </ul> | <p><b>Communications Strategy</b></p> <ul style="list-style-type: none"> <li>• Small team led by me</li> <li>• Concurrence on “what” the communications plan should accomplish</li> <li>• Strong focus on messaging to posts</li> <li>• Articulate how sustaining members play – not a zero sum outcome for the Society revenue</li> <li>• Alignment on the AaFs engagement</li> <li>• Fundamental marketing plan</li> </ul> |
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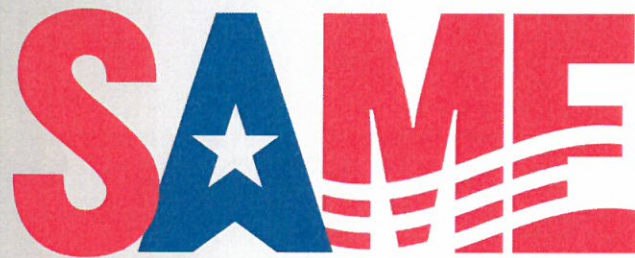
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Society of American Military Engineers  
Headquarters

National Leadership Nominating  
Procedures Guide



August 17, 2015

Updated May 22, 2017

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## Message to SAME Post Presidents and the National Board of Direction

On behalf of the SAME National Leadership Team, it is time once again to select our national leaders. This guide constitutes the implementation procedures for our bylaws and is intended to assist you in your role as nominators and as members of a nominating committee if selected for that duty.

Since SAME's adoption of a national governance model in 2012, we have gained valuable experience in developing a viable national leadership succession process. Section 4 summarizes the most important lessons we've learned as we implemented this new model after 92 years of being honored to have one of the service engineering chiefs as SAME President. This document operationalizes our experience, ensures the transparency of the process to all members and enables your commitment to growing future SAME national leaders - committed volunteer leaders who are steeped in a *broad range of SAME experiences over time* and who have a solid foundation of *proven Post level achievement*.

It is important to understand that the cornerstone of our governance model is our *National Leadership Team*; a team of time-tested, dedicated volunteers who serve as our *National Officers*: President, President-Elect, Immediate Past President and Vice President (two) alongside a full-time Executive Director. Our team approach provides the continuity and depth necessary to lead our diverse Society. Selecting the right members for that team is one of your most important leadership tasks.

The other leaders that you must carefully select are the *Elected Directors*. In May 2015, our bylaws established separate nominating committees for National Officers and Elected Directors in recognition of the different qualifications needed by each. Fundamentally, Elected Directors provide SAME members with the first elected opportunity to serve the Society at the national level. Elected Directors also enable senior leadership to begin identifying, developing and motivating potential future National Officers.

Serving as a national leader is a huge commitment. Our National Leadership Team's day to day priorities provide a glimpse into what it takes to ensure successful operations, sustain measurable progress toward our strategic vision and maintain the commitment of all SAME leaders and stakeholders. The National Leadership Synchronization Matrix (Section 6) provides some insights into how we manage the workload of our national leadership team.

SAME is an organization of volunteers who are most productive and active when they have great leadership. Your task is to seek out and nominate our future leaders – we are counting on you, and so is our national security!

*Thanks* for your continued commitment to our nation, our profession and to SAME!

Brig. Gen. Joseph "Joe" Schroedel, P.E., F.SAME, USA (Ret.)  
Executive Director

## Section 1: National Officers Nomination Procedure

### Candidate Minimum Qualifications (bylaws):

- ~~Served as an SAME Post President~~
- ~~Served as a member of the National Board of Direction~~
- Is an SAME Fellow
- ~~Retired DOD SES, O6, GO or Flag Officer, or highly successful executive leader at a private sector company\*\*~~ All serving Fellows will be screened for consideration by the committee using the minimum qualifications

Commented [OK1]: This is in the Bylaws.

### Nominator Eligibility:

- Post President
- Any National Board of Direction Member
- Self-Nomination

Online Nominations Due: 1 December

### Selections and Term (Constitution):

- President-Elect: 1 Year term; ascend to President
- Vice Presidents (2): 2 Year term; (one may ascend to President-Elect) unless otherwise approved by the President to extend a third year.

Commented [OK2]: This requires an update to the Bylaws as well.

### Nominating Committee:

- Organized by: President
- Convenes: On or after 1 December
- Adjourns: NLT 1 March following year
- Chaired By: Immediate Past President
- Administration Support: Deputy Executive Director
- Members (beyond chair): 6 (maximum of 4 serving National Board Members) that represent cross section of SAME

### Nomination Form (Data Fields – online form to be produced):

- Candidate Full name
- Candidate Organization/Affiliation
- Candidate Title/Position
- Candidate mailing address
- Candidate telephone (home, work, cell)
- Candidate email address
- Candidate Professional Certifications and Qualifications

- Candidate SAME Post leadership (SAME Post positions held, contributions by position)
- Candidate SAME National Committee (SAME Committees, contributions)
- Candidate SAME National Board of Direction service and contributions
- Candidate Recognition (SAME and professional awards, citations)
- Candidate Essay (500 words max; how being a National Officer will help SAME achieve its *Strategic Plan*)
- Candidate Commitment Statement (time commitment, employer commitment)
- Nominator Full Name
- Nominator SAME Position (Post President or Board Position)
- Nominator mailing address
- Nominator email
- Nominator Narrative (100 words; candidate commitment to SAME over time and potential to serve, including assessment of commitment)

#### **Nominating Committee Evaluation Criteria**

- President Elect: Sample "President-Elect Criteria" from 2014 on page 6.
- Vice President: Same as President-Elect except evaluation is conducted based on candidate's potential future candidacy as a President-Elect
- The Nominating Committee will decide additional input required (interviews of references; candidate interviews, etc.)
- The Nominating Committee will decide, prior to considering any candidate, the process by which the criteria will be evaluated and candidates ultimately nominated for election. As a minimum, the nominating committee will evaluate (recommended weighting):
  - o **SAME Experience** (*broad range over time and proven post level achievement*) (40%)
  - o **Executive Experience** (judgment, ability to oversee national functions) (30%)
  - o **Commitment** (of both the candidate and the candidate's employer) (30%)

## SAME President-Elect Criteria

### Criteria from SAME President on 12/15/14:

SAME bylaws Article XIV Paragraph 2 requires the President to provide this guidance. Each year the president will: review this guide, assess the needs of the Society and issue guidance to emphasize particular areas that require the attention of the nominating committees, the nominators and the membership at large.

~~The criteria below were established by the SAME president in 2014 and issued to the nominating committee at the first meeting of the committee. These are presented here for illustration.~~

#### General Additional Qualifications:

- Retired DOD SES, Senior Military Member, or highly successful executive leader at a private sector company.
- Regular member of substantial tenure
- Unquestioned ethics, behavior, loyalty and integrity
- Strong multi-level communications skills (speaking and writing)
- Distinguished in her or his service to the Society ~~—a Fellow (if not a fellow—we should seriously question why)~~
- Demonstrated leadership ability - experience running decentralized organizations and generating results
- Deep appreciation and understanding of the DOD and the service engineering organizations
- At ease in high profile settings and comfortable with public speaking
- Demonstrated ability to run effective meetings and generate results
- Demonstrated financial acumen and ability to identify future financial issues from financial data and address alternatives
- Experience planning, chairing, or running major events
- High level of social acceptance and recognition within the Society
- Ability to devote 30-40% of one's time to the role - (might be more depending on the situation)
- Financial ability and willingness to contribute the money needed in lieu of corporate support to travel and attend 10-12 events per year (JETC, SBC, 2 USAGs, ~~2-SEGs~~CEO RTs, 2 XC meetings, 2 BOD meetings, ~~Fed Programs, Investiture~~Capital Week events, 3-4 JETS or similar events)
- Professional standing of significant strength to be at ease with high level defense, Federal gov't, and industry leaders
- Complete understanding of the Society's mission, vision and strategic planning process to generate value based programs, governance structure and management process

Commented [OK3]: This is already a minimum criteria.

#### Benefits:

- Registrations. Complimentary registration to National events (DOD, JETC, SBC). Complimentary registration to additional National events if individual is asked to represent SAME on the public stage. Personal assistance with the registration process from the National Office.
- Accommodations. Upgraded accommodations at National events if available per facility contracts. President will receive complimentary room nights at SBC and JETC (for JETC occurring at the end of

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term year). Accommodation benefits can increase based on availability of complimentary room nights per facility contracts.

## **Section 2: Elected Director Nomination Procedure**

### **Candidate Minimum Qualifications (bylaws):**

- Served as a Post Leader
- Served on a National Committee or Council

### **Nominator Eligibility:**

- Post President
- Any National Board of Direction Member
- Self-Nomination

**Online Nominations Due:** 1 December

### **Selections and Term (Constitution):**

- 4 Elected Directors selected every year, 1 of which must be a Young Member
- 3 year terms

### **Nominating Committee:**

- Organized by: Executive Director
- Convenes: On or after 1 December
- Adjourns: NLT 1 March following year
- Chaired By: National Vice President
- Administration Support: Director, Membership and Post Operations Meetings, Marketing & Business Development
- Members (beyond chair): 4 serving National Board of Direction Members

### **Nomination Form** (*Data Fields – online form to be produced*):

- Candidate Full name
- Candidate Organization/Affiliation



- Candidate Title/Position
- Candidate mailing address
- Candidate telephone (home, work, cell)
- Candidate email address
- Candidate Professional Certifications
- Candidate SAME Post leadership (SAME Post positions held, contributions by position)
- Candidate SAME National Committee (SAME Committees, contributions)
- Candidate Recognition (SAME and professional awards, citations)
- Candidate Essay (250 words; how serving as an Elected Director will help SAME achieve its Strategic Plan)
- Candidate Commitment Statement (Attend Board meetings, task force assignments)
- Nominator Full Name
- Nominator SAME Position (Post President or Board Position)
- Nominator mailing address
- Nominator email
- Nominator Narrative (100 words; candidate commitment and potential)

#### Nominating Committee Evaluation Criteria

- Post Leadership Contributions (30%)
- National Committee Contributions (30%)
- Candidate Essay (30%)
- Other SAME and professional contributions and accomplishments (10%)
- Candidates may not move directly from another Board position for one year. This "gap year" should be used to re-engage at the Post level.
- NOTE: The ByLaws require the SAME President to provide guidance to the Elected Director Nominating Committee. That guidance will be issued and any adjustments made to the nomination form and any communication to SAME of the criteria for selection.

Commented [OK4]: This was a recommendation from the nominating committee.

#### Benefits

- Public Sector Elected Directors will receive complimentary registration and travel & lodging stipends to JETC and SBC.
- Private Sector Elected Directors will receive discounted registration to JETC.

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*Dedicated to National Security*

# Board of Direction Discussions and Meeting

Monday, May 22, 2017 ❖ 10:00 a.m.—5:00 p.m.

Conference Center, Columbus Ohio

## AGENDA (DRAFT)

### BOD Discussions – Gaining Momentum in 2017

8:00 a.m. – 8:50 a.m.	National Leadership Breakfast	National Leaders, XD
9:00 a.m. – 9:50 a.m.	New Board Member Orientation	Joe Schroedel
10:00 a.m. – 10:05 a.m.	Call to order, Pledge of Allegiance, Plan for the Day	Joe Schroedel
10:05 a.m. – 10:20 a.m.	President’s Opening and Welcome New Board Members	Mike Blount
10:20 a.m. – 10:40 a.m.	2016 Annual Report Video Strategic Plan Assessment “Gaps”	Joe Schroedel
10:30 a.m. – 12:30 p.m.	Break Out Discussions	All
10:30 p.m. – 11:30 p.m.	• Mil/Gov’t Recruiting Program	VP, RVPs, Sel EDs
10:30 p.m. – 11:30 p.m.	• Member Participation: Enablers	VP, Cmte Chairs, Sel EDs
11:30 p.m. – 12:30 p.m.	• Industry-Government Engagement	VP, RVPs, Sel EDs
11:30 p.m. – 12:30 p.m.	• Communications: Enabler	VP, Cmte Chairs, Sel EDs
12:30 p.m. – 1:30 p.m.	Lunch & Foundation Update	John Mogge, Chair, Foundation
1:30 p.m. – 2:30 p.m.	Breakout Session Back Briefs (15 minutes each)	VPs
2:30 p.m. – 3:15 p.m.	Annual Plan Input Discussion (streamers, post reports, awards/recognition, RVP&C&C Chair assessments)	Joe Schroedel
3:15 p.m. – 3:30 p.m.	Break	All

## Formal BOD Meeting

3:30 p.m. – 3:31 p.m.	Call to Order	Mike Blount
	Old Business:	
3:31 p.m. – 3:45 p.m.	1. Awards TF	Tony Price
	New Business:	
3:45 p.m. – 3:55 p.m.	1. Consent Agenda	Joe Schroedel
	<ul style="list-style-type: none"> <li>• Board Minutes, 15 Nov 2016</li> </ul>	
	<ul style="list-style-type: none"> <li>• XC Minutes (Budget), 17 Dec 2016</li> </ul>	
	<ul style="list-style-type: none"> <li>• Foundation Board Minutes, 30 Jan &amp; 8 Mar 2017</li> </ul>	
	<ul style="list-style-type: none"> <li>• XC Minutes, 8 March 2017</li> </ul>	
	<ul style="list-style-type: none"> <li>• National Election Results, April 2017</li> </ul>	
	<ul style="list-style-type: none"> <li>• Nominating Committee Guide Revision</li> </ul>	
3:55 p.m. – 4:40 p.m.	2. Leading Strategic Plan Progress: Gaining Momentum in 2017	Joe Schroedel
	<ul style="list-style-type: none"> <li>• Mil/Govt Member Recruiting</li> </ul>	
	<ul style="list-style-type: none"> <li>• Member Participation Enablers</li> </ul>	
	<ul style="list-style-type: none"> <li>• Industry/Govt Engagement</li> </ul>	
	<ul style="list-style-type: none"> <li>• Communications</li> </ul>	
	<ul style="list-style-type: none"> <li>• Annual Report Input</li> </ul>	
4:40 p.m. – 4:45 p.m.	3. Centennial Planning TF Proposal	Joe Schroedel
4:45 p.m. - 5:00 p.m.	Summary & Adjourn	Mike Blount
5:30 p.m. – 7:00 p.m.	President's Reception & Recognition of Outgoing Board Members	Mike Blount

As of 23 February 2017 (Joe Schroedel)